



School Committee

DRAFT MINUTES OF THE CHELSEA SCHOOL COMMITTEE MEETING

September 4, 2014

Approved October 2, 2014

The Chelsea School Committee met on Thursday, September 4, 2014, in the City Council Chambers, City Hall, 500 Broadway, Chelsea.

Members Present: Chairman Jeannette Velez, Rosemarie Carlisle, Ed Ells, Lisa Lineweaver, Ana Hernandez, Charles Klauder, Lucia Henriquez, Shawn O'Regan.

Also Present: Superintendent of Schools Dr. Mary M. Bourque, Assistant Superintendent Linda Breau, Executive Director for Administration & Finance Gerry McCue, Human Resource Director Tina Sullivan, Assistant Human Resource Director Ellen Benson and School Business Manager and Clerk to the School Committee Barbara Martin.

The meeting was called to order at 7:00p.m.

Pledge of Allegiance:

School Committee Minutes: The minutes of the June 5, 2014 School Committee Meeting were unanimously approved.

Public Comment: None

Report of the Superintendent of Schools: Dr. Bourque noted the smooth transition back to school. Grades 1-12 started on August 26th and Pre K and Kindergarten on September 3, 2014.

Dr. Bourque discussed the commitment to the students including the 2014-2015 strategic plan, with a goal of reducing the number of tier 2 and 3 students. She also discussed the initiative to improve the quality of Understanding by Design units under stage 3.

Student Achievement: Dr. Bourque called upon Assistant Superintendent Linda Breau to report on student achievement. Mrs. Breau presented an updated Senior Graduation Rate report, noting that the number of seniors receiving a full diploma

increased from 232 to 249. The percent of students graduating is now at 93.6 % up 7 ½% compared to last year to date.

Next, Mrs. Breaux discussed the District Indicators of Success from June, 2014.

Indicator 1-Attendance year to date was 94.2%.

Indicator 2- Annual dropout rate includes two additional students with plans unknown.

Indicator 3-Early Warning indicators for at risk students up at the elementary and high school level and down at the middle school level.

Indicator 4- Retention/Failing Grades numbers were down slightly from quarter 3.

Indicator 6-Middle School Reading Level was at 33% up from 26.1%.

Indicator 7-Elementary Reading Level was at 34% up from 22%.

Indicator 9 AP Courses was up both in number of students taking AP Courses and the number of students obtaining a score of 3, 4, 5.

Indicator 10-Student Mobility was 17% year to date compared to 20.6% last year.

A copy of this report is enclosed and forms a part of these minutes.

Personnel Report: Dr. Bourque commended the personnel report to the record.

Enrollment Report: Dr. Bourque commended the enrollment report to the record. As of August 29, 2014 the district-wide enrollment was 6, 404 students, including 125 students in out-of-district placements. In addition, there are 5 Chapter 768 students for whom the district has financial responsibility.

Next, Dr. Bourque made the following announcements:

- 9-6 Chelsea High Football Game
- 9-9 Early release day for students in Grades 1-8

Dr. Bourque also reminded parents to check the Chelsea Public Schools website for the dates of the Open Houses at the Schools.

Committee Reports:

- **Budget & Finance:** Ms. Lineweaver reported that the subcommittee last met on August 21, 2014. A copy of the report is attached and forms a part of these minutes.

New Business:

- Ms. Lineweaver moved to accept a gift from Chelsea's First Annual Culinary Festival in the amount of \$500.00 for Chelsea Public Schools' CHELSEA REACH Program.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
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Carlos J. Rodriguez	AB
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	Y
Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

- Ms. Lineweaver moved to accept a gift from David and Joanne Remy in the amount of \$100.00 for the Chelsea Public Schools.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	AB
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	Y
Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

- Ms. Lineweaver moved to accept a gift from the Chelsea Kiwanis Club in the amount of \$396.00 for the John Silber Early Learning Center.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	AB
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	Y
Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

Announcement: Book of the Month: Ms. Velez volunteered for October

Adjournment: The meeting adjourned at 7:40 p.m.

Recorded by

Barbara A. Martin

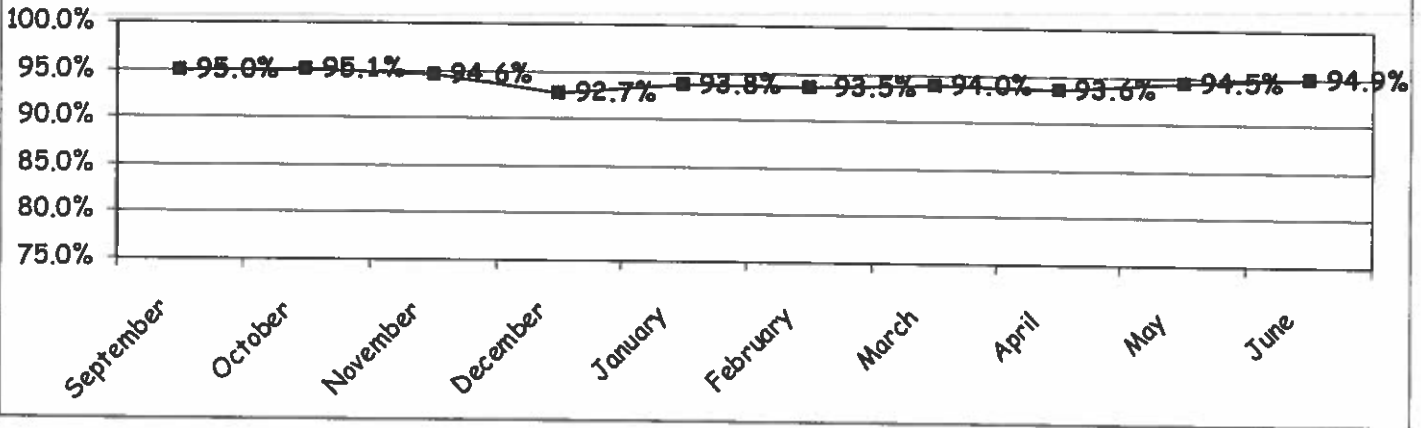
Barbara A. Martin
Business Manager
Clerk to the Chelsea School Committee

Indicators for Success June 2014

**Indicator 1: District-wide daily students' attendance rate will be 95%.
(Report monthly)**

	Sept	October	November	December	January	February	March	April	May	June	
	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	YTD
Grade 1	94.7%	96.1%	95.4%	94.5%	93.9%	94.8%	94.5%	94.8%	95.5%	95.0%	95.0%
Grade 2	96.7%	96.8%	96.1%	95.3%	95.5%	94.9%	95.9%	96.1%	96.2%	95.9%	96.0%
Grade 3	96.6%	96.8%	96.0%	94.6%	95.4%	94.9%	96.0%	95.8%	96.5%	96.3%	96.0%
Grade 4	96.4%	97.0%	96.5%	94.9%	95.3%	95.6%	96.1%	95.6%	96.6%	96.6%	96.2%
Grade 5	96.7%	97.1%	97.2%	95.4%	95.9%	94.7%	96.1%	95.3%	95.9%	94.8%	96.0%
Grade 6	96.0%	96.5%	95.7%	93.8%	94.9%	95.0%	94.5%	94.6%	94.8%	94.6%	95.1%
Grade 7	96.0%	96.2%	95.2%	93.7%	95.9%	95.2%	95.3%	93.1%	94.7%	93.9%	95.0%
Grade 8	95.7%	95.6%	95.1%	93.2%	95.1%	93.8%	94.3%	94.2%	94.8%	92.2%	94.6%
Grade 9	91.8%	90.3%	91.7%	89.0%	91.3%	89.9%	92.1%	90.8%	91.1%	92.8%	91.2%
Grade 10	93.0%	92.4%	92.0%	89.7%	92.1%	91.0%	91.3%	90.6%	91.3%	94.0%	91.8%
Grade 11	91.8%	90.7%	89.8%	87.6%	89.0%	89.1%	90.5%	87.7%	89.8%	93.9%	90.2%
Grade 12	91.6%	90.3%	90.7%	88.0%	89.7%	90.8%	91.0%	89.4%	94.2%	99.9%	91.1%
Post-Graduate	88.1%	95.2%	89.4%	96.7%	94.6%	92.5%	98.4%	100.0%	100.0%	97.6%	94.5%
Kindergarten	94.7%	95.3%	94.0%	91.0%	92.4%	92.4%	92.1%	93.3%	93.8%	94.2%	93.1%
Grade PreK	95.8%	95.0%	94.9%	92.1%	93.6%	94.1%	93.0%	93.3%	94.2%	94.3%	93.8%
District Total	95.0%	95.1%	94.6%	92.7%	93.8%	93.5%	94.0%	93.6%	94.5%	94.9%	94.2%

District Attendance Percentage



**Indicator 2. District annual dropout rate will not exceed 3%.
(Report annually)**

Data for each year is period to date

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Oct. 1 st Enrollment	5638	5570	5692	5896	6118
# of Drop-Outs	123	89	125	93	85
Drop-Out %	2.18%	1.59%	2.19%	1.58%	1.39%

Chelsea Enrollment as of 10/1/2013

CHS Programmatic Breakdown this year to date

CHS Enrollment	Regular Ed Students	Sped Students	ELL Students
Oct. 1 st Enrollment**	1004	140	266
# of Drop-Outs	52	6	27
Drop-Out %	5.2%	4.3%	10.2%

CHS enrollment as of 10/1/2013

6/1/2014-6/30/2014

- 2 students have withdrawn
- 2 Location Unknown
- Regular=2
- Grade 10 = 1
- Grade 11 = 1

Indicator 3. Using the Early Warning Indicators, students identified at-risk for dropping out at all levels, elementary, middle and high school, will decrease at least .5% each quarter or 2% per year.

Early Warning Indicators - % at High Risk

Grade Level	2010-11	2011-12	2012-13	2013-14
Elementary	8.11%	3.3%	6.4%	6.6%
Middle	3.86%	5.9%	5.8%	5.1%
High School	5.63%	6.1%	5.0%	6.9%

Data as of June 30, 2014

Indicator 4. Less than 8% of CHS students will be retained and less than 10% will fail at least one class in grades 9 and 10.

- In 2009-2010, 146 students were retained (divided by CHS Oct. 1 enrollment of 1,353) for a retention rate of 10.8%.
In 2009-2010, there were 795 ninth and tenth graders who received a final grade in a core course. 362 of them failed at least one course (45.5%).
- In 2010-2011 369 Grade 9 students - 86 retained (23%) and 360 Grade 10 students - 73 retained (20%).
- In 2011-2012 413 Grade 9 students - 56 retained (13.6%) and 363 Grade 10 students - 43 retained (11.8%).
- In 2012-2013 412 Grade 9 students - 77 retained (18.7%) and 342 Grade 10 students - 58 retained (16.9%).
- In 2013-2014 470 Grade 9 students - 164 retained (34.9%) and 347 Grade 10 students - 45 retained (12.9%).

Quarter 1 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	448	90	53	55	52	56%
10	351	65	46	34	38	52%

Quarter 2 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	460	95	87	47	22	55%
10	357	87	44	20	22	49%

Quarter 3 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	462	88	74	73	59	64%
10	352	58	49	37	65	59%

Final Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	470	93	61	37	41	49%
10	347	67	31	19	28	41%

Indicator 5. The percentage of students in grades 5, 6 and 10 who score advanced or proficient on Math MCAS will increase by 2% or more each year. (Report yearly)

Grade Level	2007-08 Adv&Prof Pct	2008-09 Adv&Prof Pct	2009-10 Adv&Prof Pct	2010-11 Adv&Prof Pct	2011-12 Adv&Prof Pct	2012-13 Adv&Prof Pct	2013-14 Adv&Prof Pct
Grade 5	30%	28%	25%	42%	35%	31%	
Grade 6	38%	35%	37%	37%	47%	32%	
Grade 10	44%	43%	39%	51%	54%	57%	

Indicator 6. 80% of middle school students will read at a Lexile level of 955 or higher by the end of Grade 7.

(Report on 3 times per year with SRI results)

Year	Fall	Winter	Spring
2011-2012	26.3%	25%	38%
2012-2013	20%	35%	42%
2013-2014	23.6%	26.1%	33%

Indicator 7. 80% of elementary students will score a 24 or higher on the DIBELS Daze by the end of Grade 4.

(Report on DIBELS 3 times per year)

Year	Fall	Winter	Spring
2011-2012	1%	22%	35%
2012-2013	8%	23%	40%
2013-2014	7%	22%	34%

Indicator 8. By June of each school year, 95% or more of Kindergarten students will score in the "Proficient" or "In Process" range on the Phonemic Segmentation Fluency DIBELS subtest (less than 5% will be identified as "at-risk" in Phonemic Segmentation Fluency).

	At risk	Some risk	Low Risk
2012	9%	11%	81%
2013	10%	9%	81%
2014**	20%	21%	59%

****During the 2013-2014 school year, the ELC implemented the DIBELS Next 2012 Recommended Benchmark Goals which are considerably higher than the previous versions. This was a significant change from the benchmark goals used in previous years. Therefore, the data from the results of this year's DIBELS assessments cannot be compared to data collected from previous years. As a result the Indicator for Success has to be adjusted as well. NOTED: Referencing the previous benchmark goals, students continued to reach a success rate of 95% or above.**

REVSIED INDICATOR: By June of each school year, 80% or more of Kindergarten students will score in the "Proficient" or "In Process" range on the Phonemic Segmentation Fluency DIBELS subtest.

Indicator 9. 50% of Chelsea High School students in AP courses will attain a 3, 4, or 5. 2011 Goal 50%

	2008-2009	2009-2010	2010-2011	2011-2012	2012-13	2013-14
Enrolled in AP Courses	192	227	252	301	340	396
AP tests taken	192	237	244	288	340	398
# of Students scored a 3, 4, or 5	90	97	78	98	114	193
% of Students scored a 3, 4, or 5	47%	41%	32%	34%	34%	48%

Indicator 10. Student Mobility - Monthly transfers into and out from the school system after the first day of school

	Sept 30		Oct 31		Nov 30		Dec 31		Jan 31		Feb 28		March 31		April 25		May 31		TOTAL		
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	
ELC (K only)	16	7	6	11	7	5	4	7	1	3	7	7	9	9	3	1	6	1			116
Elementary	51	25	9	18	13	13	7	10	16	8	14	14	13	14	10	6	9	7	1	2	266
Middle School	31	29	17	10	11	8	9	13	27	7	6	10	19	3	10	4	14	5	5	4	231
High School	63	55	25	24	9	23	8	15	31	11	23	29	27	20	12	7	18	24	3	2	428
District	161	116	57	63	40	49	28	45	75	29	50	60	68	46	35	18	47	37	9	8	1041

Data as of June 30, 2014

Total																			
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*District-wide mobility rate (sum of transfers in and transfers out divided by estimated October 1st enrollment (6118)) is 17% year to date.

Student Mobility Rate September 1 - June 30 (10-month calculation)

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Rate	30.0	32.0	32.4	33.7	33.5	23.9	36.0	28.6	37.5	23.6	32.0	28.5	25.0	24.8	17.0	20.0	17.6	20.6



School Committee

DRAFT MINUTES OF THE BUDGET AND FINANCE SUBCOMMITTEE MEETING

August 21, 2014

The Budget and Finance Subcommittee met on Thursday, August 21, 2014 in the 3rd floor Conference Room, City Hall, 500 Broadway, Chelsea.

Members Present: Subcommittee Chair Lisa Lineweaver, Charles Klauder, Jeannette Velez

Also Present: Gerry McCue

Call to Order: The meeting was called to order at 6:15 p.m.

New Business:

Clark Avenue School Building Project Update: Mr. McCue reported that the schematic design was submitted to the Massachusetts School Building Authority by the August 7 deadline, and that approval is anticipated at the September 24 MSBA meeting. While the city will have 90 days from the time MSBA makes a funding commitment to the project (anticipated at the November MSBA meeting), Mr. McCue reported that City officials share the School Department's interest in presenting a plan to fund the city's portion of the project cost to City Council on a more rapid timeline, in hopes that the design work and bidding of contracts can proceed so that demolition could be schedule to begin right after the close of the current school year. Mr. McCue also noted that review of design work with the Construction Manager At Risk has already revealed several opportunities for cost savings and design improvements.

Classification Study Update: Mr. McCue updated the subcommittee on efforts underway to apply the findings of a recent study on the salaries of principals and other non-bargaining-unit employees. All these positions are being reviewed (including analysis of job descriptions and interviews with staff), scored using a rubric to assess factors (such as the degree of responsibility, independent judgment, non-routine decision-making, and accountability for results), and classified accordingly. The new classification system will be used to and revise job descriptions and calibrate salaries to address "salary compression" between supervisors and staff, ensure appropriate salary range, and ensure coherence with similarly classified roles contained in bargaining units. Mr. McCue anticipates presenting recommendations at the September meeting of the Budget and Finance Subcommittee for action at the October 2nd meeting of the full School Committee.

Review of Grants: MA General Laws, Chapter 71, Section 37A provides for the acceptance of grants for educational purposes only with the approval of the Chelsea School Committee. The subcommittee considered and recommended approval of a gift in the amount of \$396 from the Chelsea Kiwanis Club for the John Silber Early Learning Center to fund one of their summer program's enrichment activities. The award will be deposited into the school's student activity account, which is approved by the School Committee to accept grants of this nature.

Shore Educational Collaborative FY15 Budget: The subcommittee received and reviewed the FY15 budget of the Shore Educational Collaborative. Mr. Klauder, delegate to the Shore Board, answered questions. The subcommittee filed this communication, noting that the full budget is available to the public on the website of the Shore Educational Collaborative.

Late Business

SY14-15 Charter School Enrollment Update: Mr. McCue presented new data tracking the enrollment of children residing in Chelsea in local charter schools. With the continued grade expansion of the Brooke and Excel Chelsea campus, the number of local children enrolled in charter schools is projected to be up 106 students compared to last school year, with a total of 550 students. Even with that increase, however, the district enrollment has increased by roughly 200 students or 3.5%, from 6,200 to 6,400 children.

Executive Session:

Mr. Klauder moved to enter Executive Session at 7:06 pm to discuss upcoming negotiations. Mr. Klauder moved to adjourn Executive Session at 7:37 pm.

Adjournment: The meeting adjourned at 7:38 p.m.

The next meeting of the Budget and Finance Subcommittee will be held on Thursday September 18th at 6:00 pm in the 3rd Floor Conference Room.
