



School Committee

MINUTES OF THE CHELSEA SCHOOL COMMITTEE MEETING

May 1, 2014

APPROVED JUNE 5, 2014

The Chelsea School Committee met on Thursday May 1, 2014 in the City Council Chambers, City Hall, 500 Broadway, Chelsea.

Members Present: Ed Ells, Rosemarie Carlisle, Ana Hernandez, Charles Klauder, Lisa Lineweaver, Shawn O'Regan, Carlos Rodriguez and Jeanette Velez

Also Present: Superintendent of Schools Dr. Mary M. Bourque, Assistant Superintendent Linda Breau, Executive Director for Administration and Finance Gerry McCue and Clerk to the School Committee Barbara Martin.

The meeting was called to order at 7:00p.m.

Pledge of Allegiance:

School Committee Minutes: The minutes of the April 3, 2014 School Committee Meeting were unanimously approved.

Public Comment: None

Report of the Superintendent of Schools:

Student Achievement: Superintendent Mary Bourque called upon Assistant Superintendent Linda Breau to report on student achievement. Mrs. Breau discussed the District Indicators of Success.

Indicator 1-Attendance was 94.1% for April compared to 93.7% LYTD.

Indicator 2- Annual dropout rate showed that 4 additional students dropped-out in April, three with plans unknown and one to attend job corps.

Indicator 4- Less than 10% of grade 9 and grade 10 students will fail at least one class.

This percentage has not dropped compared to the previous two quarters.

Indicator 10- Student Mobility is 15.4% year to date, compared to 18.9% last year at this time. A copy of this report is enclosed and forms a part of these minutes.

Personnel Report: Dr. Bourque commended the personnel report to the record.

Enrollment Report: Dr. Bourque commended the enrollment report to the record. As of April 28, 2014 the district-wide enrollment was 6, 279 students, including 140 students in out-of-district placements. In addition, there are 5 Chapter 768 students for whom the district has financial responsibility.

Dr. Bourque noted the following:

- 5-2 Intergenerational Literacy Program (ILP) Awards night 6:30 pm at CHS
- 5-3 ILP 25th Anniversary Gala at Boston University
- 5-5 to 5-9 Teacher Appreciation Week
- 5-6 CHS Arts Night Out at CHS Auditorium
- 5-9 Kelly School Musical- *Aladdin* at 9:00 a.m. and 7:00 p.m.
- 5-10 Clark Avenue Middle School tour with City Councilors
- 5-14 National Honor Society Induction Ceremony at 6:00 at CHS
- 5-23 Last day of school for seniors
- 6-8 CHS Graduation 1:00 p.m.

Committee Reports:

- **Human Resources:** Mr. Ells reported that the subcommittee last met on April 10, 2014. A copy of the report is attached and forms a part of these minutes.
- **Policy and Procedures:** Mr. Rodriguez reported that the subcommittee last met on April 10, 2014. A copy of the report is attached and forms a part of these minutes.

New Business:

- Ms. Lineweaver moved to approve an additional an additional appropriation to the 2014-2015 budget in the amount of \$300,000 to fund a City/School Initiative to Improve Student Emotional Health and Increased Access to Services. Questions and discussion ensued.

Chairman Velez called for a roll call vote.

Charles Klaunder	Y
Carlos J. Rodriguez	Y
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	AB

Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

- Ms. Lineweaver moved to approve the following budget transfers:

\$7,500.00 (\$3,915.58) from Hooks Instructional Supply line and (\$3,584.42) from Hooks Textbook line to Computer Education Equipment District-wide line.

\$8,050.00 (\$5,309.00) from Kelly Instructional Supplies line, (\$450.00) from Kelly Computer Instructional Supplies line, (\$180.00) from Kelly Music Supplies line, (\$200.00) from Kelly Special Education Instructional Supplies line, (\$1,145.00) from Testing & Evaluation, (\$200.00) from Public Safety Supplies line, (\$366.00) from Dues and Subscriptions, (\$200.00) from Performance Expense to Computer Software (\$550.00) and Computer Education Equipment (\$7,500.00 District-wide line. Questions and discussion ensued.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	Y
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	AB
Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

- Ms. Lineweaver moved to accept the following grant for the 2013-2014 school year: Community Fund Grant through the Boston Foundation in the amount of \$5,000.00. Questions and discussion ensued.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	Y
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	AB
Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

- Ms. Lineweaver moved to accept the following gift for the 2013-2014 school year: Hilton Worldwide Teacher Treks Program in the amount of \$1,500.00. Questions and discussion ensued.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	Y
Rosemarie Carlisle	Y
Edward Ells	Y
Lucia Henriquez	AB

Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

- Mrs. Carlisle moved to accept a “team wear” policy at the Browne Middle School. Questions and discussion ensued.

On a voice vote the motion was approved

- Mr. Ellis moved to deny a sabbatical request for the 2014-2015 School Year. Questions and discussion ensued.

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	Y
Rosemarie Carlisle	Y
Edward Ellis	Y
Lucia Henriquez	AB
Ana Hernandez	Y
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having eight votes in the affirmative the motion was approved.

Communications: Accept and File the Use of School Property request from Chelsea Rotary Club and Chelsea Kiwanis Club

Adjournment: The meeting adjourned at 7:40 p.m.

Recorded by

Barbara A. Martin

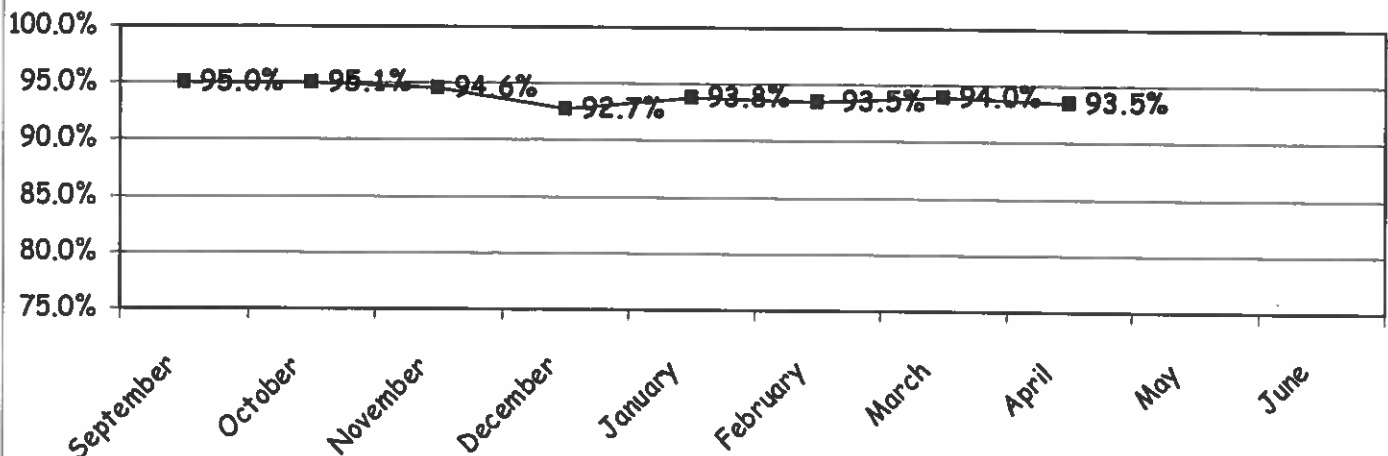
**Barbara A. Martin
Business Manager
Clerk to the Chelsea School Committee**

Indicators for Success April 2014

**Indicator 1: District-wide daily students' attendance rate will be 95%.
(Report monthly)**

	Sept	October	November	December	January	February	March	April		May	June
	Month	Month	Month	Month	Month	Month	Month	MTD	YTD	Month	Month
Grade 1	94.7%	96.1%	95.4%	94.5%	93.9%	94.8%	94.5%	94.7%	94.9%		
Grade 2	96.7%	96.8%	96.1%	95.3%	95.5%	94.9%	95.9%	96.0%	96.0%		
Grade 3	96.6%	96.8%	96.0%	94.6%	95.4%	94.9%	96.0%	96.0%	95.9%		
Grade 4	96.4%	97.0%	96.5%	94.9%	95.3%	95.6%	96.1%	95.7%	96.1%		
Grade 5	96.7%	97.1%	97.2%	95.4%	95.9%	94.7%	96.1%	95.2%	96.2%		
Grade 6	96.0%	96.5%	95.7%	93.8%	94.9%	95.0%	94.5%	94.5%	95.2%		
Grade 7	96.0%	96.2%	95.2%	93.7%	95.9%	95.2%	95.3%	92.8%	95.2%		
Grade 8	95.7%	95.6%	95.1%	93.2%	95.1%	93.8%	94.3%	94.0%	94.7%		
Grade 9	91.8%	90.3%	91.7%	89.0%	91.3%	89.9%	92.1%	90.7%	91.1%		
Grade 10	93.0%	92.4%	92.0%	89.7%	92.1%	91.0%	91.3%	90.6%	91.6%		
Grade 11	91.8%	90.7%	89.8%	87.6%	89.0%	89.1%	90.5%	87.3%	89.7%		
Grade 12	91.6%	90.3%	90.7%	88.0%	89.7%	90.8%	91.0%	89.3%	90.1%		
Post-Graduate	88.1%	95.2%	89.4%	96.7%	94.6%	92.5%	98.4%	100.0%	93.8%		
Kindergarten	94.7%	95.3%	94.0%	91.0%	92.4%	92.4%	92.1%	93.1%	93.0%		
Grade PreK	95.8%	95.0%	94.9%	92.1%	93.6%	94.1%	93.0%	90.1%	93.8%		
District Total	95.0%	95.1%	94.6%	92.7%	93.8%	93.5%	94.0%	93.5%	94.1%		

District Attendance Percentage



**Indicator 2. District annual dropout rate will not exceed 3%.
(Report annually)**

Data for each year is period to date

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Oct. 1 st Enrollment	5638	5570	5692	5896	6118
# of Drop-Outs	96	62	101	78	70
Drop-Out %	1.70%	1.11%	1.77%	1.32%	1.14%

Chelsea Enrollment as of 10/1/2013

CHS Programmatic Breakdown this year to date

CHS Enrollment	Regular Ed Students	Sped Students	ELL Students
Oct. 1 st Enrollment**	1004	140	266
# of Drop-Outs	42	6	22
Drop-Out %	4.2%	4.3%	8.3%

CHS enrollment as of 10/1/2013

4/1/2014-4/25/2014

- 4 students have withdrawn
- 3 Plans Unknown, 1 to Job Corps
- LEP = 3, Regular=1
- Grade 9 = 3
- Grade 12 = 1

Indicator 3. Using the Early Warning Indicators, students identified at-risk for dropping out at all levels, elementary, middle and high school, will decrease at least .5% each quarter or 2% per year.

Early Warning Indicators - % at High Risk

Grade Level	2010-11	2011-12	2012-13	2013-14 Q1	2013-14 Q2	2013-14 Q3
Elementary	8.11%	3.3%	6.4%	4.0%	4.8%	6.9%
Middle	3.86%	5.9%	5.8%	3.8%	7.0%	6.2%
High School	5.63%	6.1%	5.0%	4.4%	3.6%	4.6%

Indicator 4. Less than 8% of CHS students will be retained and less than 10% will fail at least one class in grades 9 and 10.

- In 2010-2011, 146 students were retained (divided by CHS Oct. 1 enrollment of 1,353) for a retention rate of 10.8%.
In 2010-2011, there were 795 ninth and tenth graders who received a final grade in a core course. 362 of them failed at least one course (45.5%).
- In 2011-2012 369 Grade 9 students - 86 retained (23%) and 360 Grade 10 students - 73 retained (20%).
- In 2012-2013 413 Grade 9 students - 56 retained (13.6%) and 363 Grade 10 students - 43 retained (11.8%).
- In 2013-2014 412 Grade 9 students - 77 retained (18.7%) and 342 Grade 10 students - 58 retained (16.9%).

Quarter 1 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	448	90	53	55	52	56%
10	351	65	46	34	38	52%

Quarter 2 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	460	95	87	47	22	55%
10	357	87	44	20	22	49%

Quarter 3 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	462	88	74	73	59	64%
10	352	58	49	37	65	59%

**Indicator 5. The percentage of students in grades 5, 6 and 10 who score advanced or proficient on Math MCAS will increase by 2% or more each year.
(Report yearly)**

Grade Level	2007-08 Adv&Prof Pct	2008-09 Adv&Prof Pct	2009-10 Adv&Prof Pct	2010-11 Adv&Prof Pct	2011-12 Adv&Prof Pct	2012-13 Adv&Prof Pct
Grade 5	30%	28%	25%	42%	35%	31%
Grade 6	38%	35%	37%	37%	47%	32%
Grade 10	44%	43%	39%	51%	54%	57%

Indicator 6. 80% of middle school students will read at a Lexile level of 955 or higher by the end of Grade 7.

(Report on 3 times per year with SRI results)

Year	Fall	Winter	Spring
2011-2012	26.3%	25%	38%
2012-2013	20%	35%	42%
2013-2014	23.6%	26.1%	

Indicator 7. 80% of elementary students will score a 24 or higher on the DIBELS Daze by the end of Grade 4.

(Report on DIBELS 3 times per year)

Year	Fall	Winter	Spring
2011-2012	1%	22%	35%
2012-2013	8%	23%	40%
2013-2014	7%	22%	

Indicator 8. By June of each school year, 95% or more of Kindergarten students will score in the "Proficient" or "In Process" range on the Phonemic Segmentation Fluency DIBELS subtest (less than 5% will be identified as "at-risk" in Phonemic Segmentation Fluency).

(Progress monitored every 3-4 weeks)

	At risk	Some risk	Low Risk
2012	9%	11%	81%
2013	10%	9%	81%
2014			

Indicator 9. 50% of Chelsea High School students in AP courses will attain a 3, 4, or 5. 2011 Goal 50%

	2008-2009	2009-2010	2010-2011	2011-2012	2012-13	2013-14
Enrolled in AP Courses	192	227	252	301	340	396
AP tests taken	192	237	244	288	340	
# of Students scored a 3, 4, or 5	90	97	78	98	114	
% of Students scored a 3, 4, or 5	47%	41%	32%	34%	34%	

Indicator 10. Student Mobility - Monthly transfers into and out from the school system after the first day of school

	Sept 30		Oct 31		Nov 30		Dec 31		Jan 31		Feb 28		March 31		April 25		TOTAL	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out		
ELC (K only)	16	7	6	11	7	5	4	7	1	3	7	7	9	9	3	1		109
Elementary	51	25	9	18	13	13	7	10	16	8	14	14	13	14	10	6		247
Middle School	31	29	17	10	11	8	9	13	27	7	6	10	19	3	10	4		203
High School	63	55	25	24	9	23	8	15	31	11	23	29	27	20	12	7		381
District Total	161	116	57	63	40	49	28	45	75	29	50	60	68	46	35	18		940

*District-wide mobility rate (sum of transfers in and transfers out divided by estimated October 1st enrollment (6118)) is 15.4% year to date.

Student Mobility Rate September 1 - June 30 (10-month calculation)

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Rate	30.0	32.0	32.4	33.7	33.5	23.9	36.0	28.6	37.5	23.6	32.0	28.5	25.0	24.8	17.0	20.0	17.6	20.6

**DRAFT MINUTES OF THE
POLICY & PROCEDURES SUBCOMMITTEE MEETING**

The Subcommittee met on Thursday, April 10, 2014 in Room 216 at City Hall, 500 Broadway, Chelsea.

Call to Order: The meeting was called to order at 6:00 p.m.

- The subcommittee listened to updates to the Finger Printing Policy implementation from Human Resource Director, Tina Sullivan and City Solicitor, Cheryl Watson Fisher. Questions and answers followed. City Solicitor Cheryl Watson-Fisher will need to do more research on implementation steps. She will present her updated recommendations for implementation at May's Human Resource subcommittee meeting.
- Dr. Bourque informed the subcommittee that the Browne Middle School requested to become a uniform school starting in the 2014-2015 school year.
- Dr. Bourque informed the subcommittee that the residency requirements at the point of registration will no longer accept a letter from a relative as proof of residency. The school district will accept only a signed letter from a landlord moving forward.

Adjournment: The meeting adjourned at 6:30 p.m.

HUMAN RESOURCE SUB-COMMITTEE

MEETING MINUTES

A meeting of the Human Resources Sub-Committee was held on April 10, 2014 at Chelsea City Hall. Meeting called to order at 6:45 p.m.

- The subcommittee listened to updates to the Finger Printing Policy implementation from Human Resource Director, Tina Sullivan and City Solicitor, Cheryl Watson Fisher. Questions and answers followed. City Solicitor Cheryl Watson-Fisher will need to do more research on implementation steps. She will present her updated recommendations for implementation at May's Human Resource subcommittee meeting.
- Dr. Bourque presented the written request for a one-year paid sabbatical from a high school teacher. Dr. Bourque provided the relevant section of the collective bargaining contract. She informed the committee they would have to grant or recommend to the full committee to deny the request. Discussion ensued. The Human Resources subcommittee will recommend to the full school committee that the sabbatical request not be granted as the FY'15 budget did not include funding for this position.

Vote to go into Executive Session to discuss strategy with respect to collective bargaining with the Chelsea Teachers' Union.

Executive Session began at 7:00 p.m. It ended at 7:30 p.m.

No further business, meeting adjourned at 7:40 p.m.