



School Committee

MINUTES OF THE CHELSEA SCHOOL COMMITTEE MEETING

April 3, 2014

Approved 5-1-14

The Chelsea School Committee met on Thursday April 3, 2014 in the City Council Chambers, City Hall, 500 Broadway, Chelsea.

Members Present: Ed Ells, Lucia Henriquez, Charles Klauder, Lisa Lineweaver, Shawn O'Regan, and Jeanette Velez

Also Present: Superintendent of Schools Dr. Mary M. Bourque, Assistant Superintendent Linda Breau, Executive Director for Administration and Finance Gerry McCue and Clerk to the School Committee Barbara Martin.

The meeting was called to order at 7:00p.m.

Pledge of Allegiance:

School Committee Minutes: The minutes of the March 13, 2014 School Committee Meeting were unanimously approved.

Public Comment: Dr. Bourque welcomed District-wide Lead Social Worker Kim Huffer to review the Chelsea High School and Middle School Youth Risk Behavior Survey. Dr. Bourque noted that although mental health issues are found throughout the state it is prevalent in urban districts. Questions and discussion ensued.

At this time Mr. Ells called for a moment of silence in memory of:

Marion Denning, mother of Barbara Martin
Guadalupe Rodriguez Monclova father of Carlos Rodriguez
Osvaldo Garcia father of Ana Hernandez

Report of the Superintendent of Schools:

Student Achievement: Superintendent Mary Bourque called upon Assistant Superintendent Linda Breau to report on student achievement. Mrs. Breau discussed the District Indicators of Success.

Indicator 1-Attendance was 94.2% for March compared to 93.6% LYTD.

Indicator 2- Annual dropout rate showed that 8 additional students dropped-out in March, all with plans unknown.

Indicator 10- Student Mobility is 14.5% year to date, compared to 17.7% last year at this time. A copy of this report is enclosed and forms a part of these minutes.

Personnel Report: Dr. Bourque commended the personnel report to the record.

Enrollment Report: Dr. Bourque commended the enrollment report to the record. As of April 1, 2014 the district-wide enrollment was 6,265 students, including 137 students in out-of-district placements. In addition, there are 6 Chapter 768 students for whom the district has financial responsibility.

Dr. Bourque noted the following:

- April is National Autism Awareness Month
- ELA MCAS testing is finished.
- PARCC pilot testing continues.
- CHS Drama Club is presenting the Wizard of Oz April 4-6 in the CHS Auditorium.
- 4-8 Early Release Day for grades 1-8
- 4-8 No School Pre K and Kindergarten
- Spring Vacation 4-18 to 4-25.

Committee Reports:

- **Budget & Finance:** Ms. Lineweaver reported that the subcommittee last met on March 20, 2014. A copy of the report is attached and forms a part of these minutes.
- **Clark Ave Advocacy:** Mr. Ells reported that the subcommittee last met on February 26, 2014. A copy of the report is attached and forms a part of these minutes.

New Business:

- Ms. Velez moved to approve the following math textbooks for use starting in the 2014-2015 school year:
 - Ready Common Core: K to Grade 4-publisher Curriculum Associates \$59,585.00
 - My Math Grade 5- publisher McGraw-Hill \$43,706.00
 - Glencoe Math Grades 6-8- publisher Glencoe-McGraw Hill \$79,855.00
 - Connected Mathematics Project 3: Project Challenge at Middle Schools- publisher Pearson/Prentice Hall \$52,238.00
 - The total cost is \$235,384.00

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	AB
Rosemarie Carlisle	AB
Edward Ells	Y
Lucia Henriquez	Y
Ana Hernandez	AB
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having six votes in the affirmative the motion was approved.

- Ms. Lineweaver moved to accept the following grant for the 2013-2014 school year:
State pass through Executive Office of Education in the amount of \$105,000.00

Chairman Velez called for a roll call vote.

Charles Klauder	Y
Carlos J. Rodriguez	AB
Rosemarie Carlisle	AB
Edward Ells	Y
Lucia Henriquez	Y
Ana Hernandez	AB
Jeanette Velez	Y
Lisa Lineweaver	Y
Shawn O'Regan	Y

Having six votes in the affirmative the motion was approved

- Consideration and action to accept the recommendation of the Superintendent to approve a three day trip to Washington, D. C., for middle school students.

On a voice vote the motion passed.

Communications:

Book of the Month: Mr. Klauder volunteered for May.

Adjournment: The meeting adjourned at 8:05 p.m.

Recorded by

**Barbara A. Martin
Business Manager
Clerk to the Chelsea School Committee**



School Committee

DRAFT MINUTES OF THE BUDGET AND FINANCE SUBCOMMITTEE MEETING

March 20, 2014

The Budget and Finance Subcommittee met on Thursday, March 20, 2014 in the 3rd floor Conference Room, City Hall, 500 Broadway, Chelsea.

Members Present: Subcommittee Chair Lisa Lineweaver, Lucia Colon, Charles Klauder

Also Present: Executive Director of Administration and Finance Gerry McCue

Call to Order: The meeting was called to order at 6:05 p.m.

New Business:

Review of Budget Transfers: The Committee reviewed the budget transfer requests for the current period. Several required approval of the committee:

- ✓ Transportation for special education placements and gen-ed transportation
- ✓ Settlement and attorney's fees for two workers' compensation claims

The subcommittee recommends approval.

Review of Grants: The subcommittee considered and recommended approval of a Gateways Grant in the amount of \$105,000.00. ELL Enrichment Academies Program will provide a summer experience for ELL students in grades 7-10; the program will promote intensive language development through academic content and coordinated field trip experiences aligned directly with the curriculum. The funds have been allocated for stipends for administrators and instructional/professional staff, supplies, materials, transportation and admission fees for field trips, food for family events, and contracted services with Middlebury Interactive Language to develop curriculum and professional development.

MA General Laws, Chapter 71, Section 37A provides for the acceptance of grants for educational purposes only with the approval of the Chelsea School Committee.

Adjournment: The meeting adjourned at 6:15 p.m. The subcommittee's next meeting will be held on Thursday, April 17th.

School Committee Minutes

A meeting of the Chelsea School Committee, sub-committee for the Clark Ave Middle School (CAMS) was held on February 26, 2014 in the City Council Chambers. Present were Edward Ells, Carlos Rodriguez, Shawn O'Regan, Rosemarie Carlisle, Anna Hernandez, Jeannette Velez, Lisa Lineweaver, and Charles Klauder. Gerry McCue and Dr. Mary Bourque were also present, as well as Chris Cataldo, School Committee delegate from the City Council.

Meeting came to order at 6:07 p.m. Gerry McCue updated the members on the current status of the CAM project. Summary points made by Mr. McCue are as follows:

- Plan presented to MS to build new school onsite in two phases. Phase I involves knocking unused portion and build new classrooms (Tudor & Crescent side). Phase II involves moving students into new building and constructing the caf/gym and balance of school.
- That plan was approved by MSBA (no alternative site exists).
- Currently looking into feasibility of moving students offsite for two years. Project costs will decrease (savings to State of MA predominantly as it picks up 75-80% of costs). Instead of a 3-4 year project, it may be a two year project.
- We're now on hold to investigate options to place students.
- Ideally, CAMS will be open 2014-2015 school year. Goal would be to shift some classes to Middle School Complex to reduce the number of students to bus elsewhere. About 503 students will be at CAMS next year.
- Savings from constructing the school all at once would offset cost of transportation (estimating \$800,000 for bus and \$400,000 for rent).
- Goal is to have funding agreement with State of MA by September 2014.

Committee members also discussed upcoming dates when communications and updates from the committee to various constituencies and partners in this effort would take place (CAMS families, neighbors, staff, City Council).

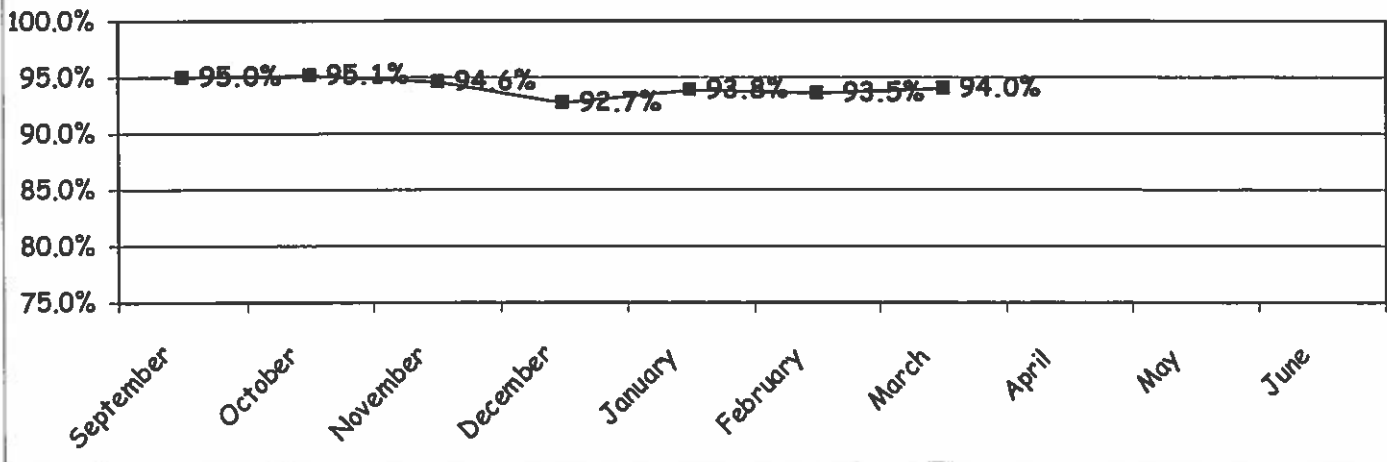
Meeting adjourned at 7:20 p.m.

Indicators for Success March 2014

**Indicator 1: District-wide daily students' attendance rate will be 95%.
(Report monthly)**

	Sept	October	November	December	January	February	March		April	May	June
	Month	Month	Month	Month	Month	Month	Month	YTD	Month	Month	Month
Grade 1	94.7%	96.1%	95.4%	94.5%	93.9%	94.8%	94.5%	94.9%			
Grade 2	96.7%	96.8%	96.1%	95.3%	95.5%	94.9%	95.9%	96.0%			
Grade 3	96.6%	96.8%	96.0%	94.6%	95.4%	94.9%	96.0%	95.9%			
Grade 4	96.4%	97.0%	96.5%	94.9%	95.3%	95.6%	96.1%	96.1%			
Grade 5	96.7%	97.1%	97.2%	95.4%	95.9%	94.7%	96.1%	96.2%			
Grade 6	96.0%	96.5%	95.7%	93.8%	94.9%	95.0%	94.5%	95.3%			
Grade 7	96.0%	96.2%	95.2%	93.7%	95.9%	95.2%	95.3%	95.4%			
Grade 8	95.7%	95.6%	95.1%	93.2%	95.1%	93.8%	94.3%	94.8%			
Grade 9	91.8%	90.3%	91.7%	89.0%	91.3%	89.9%	92.1%	91.1%			
Grade 10	93.0%	92.4%	92.0%	89.7%	92.1%	91.0%	91.3%	91.8%			
Grade 11	91.8%	90.7%	89.8%	87.6%	89.0%	89.1%	90.5%	90.0%			
Grade 12	91.6%	90.3%	90.7%	88.0%	89.7%	90.8%	91.0%	90.2%			
Post-Graduate	88.1%	95.2%	89.4%	96.7%	94.6%	92.5%	98.4%	93.4%			
Kindergarten	94.7%	95.3%	94.0%	91.0%	92.4%	92.4%	92.1%	93.0%			
Grade PreK	95.8%	95.0%	94.9%	92.1%	93.6%	94.1%	93.0%	93.9%			
District Total	95.0%	95.1%	94.6%	92.7%	93.8%	93.5%	94.0%	94.2%			

District Attendance Percentage



**Indicator 2. District annual dropout rate will not exceed 3%.
(Report annually)**

Data for each year is period to date

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Oct. 1 st Enrollment	5638	5570	5692	5896	6118
# of Drop-Outs	86	54	94	74	66
Drop-Out %	1.53%	0.97%	1.65%	1.26%	1.08%

Chelsea Enrollment as of 10/1/2013

CHS Programmatic Breakdown this year to date

CHS Enrollment	Regular Ed Students	Sped Students	ELL Students
Oct. 1 st Enrollment**	1004	140	266
# of Drop-Outs	41	6	19
Drop-Out %	4.1%	4.3%	7.1%

CHS enrollment as of 10/1/2013

3/1/2014-3/31/2014

- 8 students have withdrawn
- 8 Plans Unknown
- LEP = 1, Sped = 2, Regular=5
- Grade 9 = 3
- Grade 10 = 4
- Grade 12 = 1

Indicator 3. Using the Early Warning Indicators, students identified at-risk for dropping out at all levels, elementary, middle and high school, will decrease at least .5% each quarter or 2% per year.

Early Warning Indicators - % at High Risk

Grade Level	2010-11	2011-12	2012-13	2013-14 Q1	2013-14 Q2	2013-14 Q3
Elementary	8.11%	3.3%	6.4%	4.0%	4.8%	
Middle	3.86%	5.9%	5.8%	3.8%	7.0%	
High School	5.63%	6.1%	5.0%	4.4%	3.6%	

Indicator 4. Less than 8% of CHS students will be retained and less than 10% will fail at least one class in grades 9 and 10.

- In 2010-2011, 146 students were retained (divided by CHS Oct. 1 enrollment of 1,353) for a retention rate of 10.8%.
In 2010-2011, there were 795 ninth and tenth graders who received a final grade in a core course. 362 of them failed at least one course (45.5%).
- In 2011-2012 369 Grade 9 students - 86 retained (23%) and 360 Grade 10 students - 73 retained (20%).
- In 2012-2013 413 Grade 9 students - 56 retained (13.6%) and 363 Grade 10 students - 43 retained (11.8%).
- In 2013-2014 412 Grade 9 students - 77 retained (18.7%) and 342 Grade 10 students - 58 retained (16.9%).

Quarter 1 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	448	90	53	55	52	56%
10	351	65	46	34	38	52%

Quarter 2 Grades

Grade	Total # of students	1 failing grade	2 failing grades	3 failing grades	4+ failing grades	Total %
9	460	95	87	47	22	55%
10	357	87	44	20	22	49%

Indicator 5. The percentage of students in grades 5, 6 and 10 who score advanced or proficient on Math MCAS will increase by 2% or more each year.

(Report yearly)

Grade Level	2007-08 Adv&Prof Pct	2008-09 Adv&Prof Pct	2009-10 Adv&Prof Pct	2010-11 Adv&Prof Pct	2011-12 Adv&Prof Pct	2012-13 Adv&Prof Pct
Grade 5	30%	28%	25%	42%	35%	31%
Grade 6	38%	35%	37%	37%	47%	32%
Grade 10	44%	43%	39%	51%	54%	57%

Indicator 6. 80% of middle school students will read at a Lexile level of 955 or higher by the end of Grade 7.

(Report on 3 times per year with SRI results)

Year	Fall	Winter	Spring
2011-2012	26.3%	25%	38%
2012-2013	20%	35%	42%
2013-2014	23.6%	26.1%	

Indicator 7. 80% of elementary students will score a 24 or higher on the DIBELS Daze by the end of Grade 4.

(Report on DIBELS 3 times per year)

Year	Fall	Winter	Spring
2011-2012	1%	22%	35%
2012-2013	8%	23%	40%
2013-2014	7%	22%	

Indicator 8. By June of each school year, 95% or more of Kindergarten students will score in the "Proficient" or "In Process" range on the Phonemic Segmentation Fluency DIBELS subtest (less than 5% will be identified as "at-risk" in Phonemic Segmentation Fluency).

(Progress monitored every 3-4 weeks)

	At risk	Some risk	Low Risk
2012	9%	11%	81%
2013	10%	9%	81%
2014			

Indicator 9. 50% of Chelsea High School students in AP courses will attain a 3, 4, or 5. 2011 Goal 50%

	2008-2009	2009-2010	2010-2011	2011-2012	2012-13	2013-14
Enrolled in AP Courses	192	227	252	301	340	396
AP tests taken	192	237	244	288	340	
# of Students scored a 3, 4, or 5	90	97	78	98	114	
% of Students scored a 3, 4, or 5	47%	41%	32%	34%	34%	

Indicator 10. Student Mobility - Monthly transfers into and out from the school system after the first day of school

	Sept 30		Oct 31		Nov 30		Dec 31		Jan 31		Feb 28		March 31		TOTAL
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	
ELC (K only)	16	7	6	11	7	5	4	7	1	3	7	7	9	9	105
Elementary	51	25	9	18	13	13	7	10	16	8	14	14	13	14	231
Middle School	31	29	17	10	11	8	9	13	27	7	6	10	19	3	189
High School	63	55	25	24	9	23	8	15	31	11	23	29	27	20	362
District Total	161	116	57	63	40	49	28	45	75	29	50	60	68	46	887

*District-wide mobility rate (sum of transfers in and transfers out divided by estimated October 1st enrollment (6118)) is 14.5% year to date.

Student Mobility Rate September 1 - June 30 (10-month calculation)

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Rate	30.0	32.0	32.4	33.7	33.5	23.9	36.0	28.6	37.5	23.6	32.0	28.5	25.0	24.8	17.0	20.0	17.6	20.6