



School Committee

There will be a regular meeting of the Chelsea School Committee on Thursday, June 10, 2010, at 7:00 p.m. in the City Council Chambers, City Hall 500 Broadway, Chelsea, to discuss and take action on the items in the following agenda:

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **School Committee Minutes:** Approval of the minutes from the regular meeting of May 27, 2010 (Enclosure A).

4. **Public Comment:**

5. **Report of the Superintendent of Schools:**

Student Achievement

Personnel Update –None

Enrollment Report (Enclosure B)

Miscellaneous: Presentation to 2010 School Department Retirees
Presentation to 2009-2010 Students of the Year
Presentation Early Reading First Program

6. **Unfinished Business:** None
7. **New Business:** Consideration and action to accept the recommendation of the Superintendent to approve a day trip to Canobie Lake, New Hampshire for the Expanded Learning Time students at the Browne Middle School.

Explanation: Approximately thirty five (35) students are planning to make the trip on June 12, 2010. There will be six (6) chaperones. The students have achieved excellence in their academic endeavors.

Out of state field trips must be approved by the School Committee

8. Communications:

- 9. Committee Reports:** Budget and Finance (Enclosure C)
Curriculum and Instruction (Enclosure D)
Report from Student Representative

10. Announcements:

Book of the Month presentation –Ms. Hernandez

11. Adjournment



School Committee

DRAFT MINUTES OF THE CHELSEA SCHOOL COMMITTEE MEETING May 27, 2010

The Chelsea School Committee met on Thursday, May 27, 2010, in the City Council Chambers, City Hall, 500 Broadway, Chelsea.

Members Present: Chairman Lisa Lineweaver, Rosemarie Carlisle, Michael Caulfield, Lucia Colon, Ramona Foster, Ana Hernandez, Morrie Seigal, and Ed Ells

Also Present: School Superintendent Dr. Thomas S. Kingston, Deputy Superintendent Dr. Mary M. Bourque, Executive Director of Administration and Finance Gerald McCue, Student Representative Karla Hernandez, Designee to the Board of Shore Educational Collaborative Gerry Lewis, and School Business Manager and Clerk to the School Committee Barbara Martin.

The meeting was called to order at 7:00p.m.

Pledge of Allegiance:

School Committee Minutes: The minutes of the April 29, 2010, School Committee Meeting were unanimously approved.

Public Comment: The rules of the meeting were suspended to allow for a presentation to Isabel Velasquez, a Grade 1 student at the Berkowitz Elementary School. Isabel's drawing was picked for the cover of the 2010-2011 annual budget cover.

Gerry Lewis introduced Jackie Clark, Executive Director of Shore Educational Collaborative. Ms. Clark presented a power point on the programs and services provided by Shore. A copy of the presentation is attached and forms a part of these minutes.

Questions and discussion ensued.

Report of the Superintendent of Schools:

Student Achievement: Dr. Kingston called upon Dr. Bourque to report on student achievement. Dr Bourque noted that MCAS testing is over and the tests are being packed up and sent to the Department of Elementary and Secondary Education (DESE). She also noted that senior final examinations were completed

Dr. Bourque then updated the Committee on the Nine Indicators of Success, calling special attention to the district-wide student attendance rates. Dr. Bourque noted that attendance was stable with grade nine showing an improvement over prior months. Only grade 11 had a year-to-date average below 90%. Dr. Bourque reported a change in indicator eight; the district developed a system to determine proficiency for writing separate from reading. Indicator ten showed a difference in the year to date mobility numbers at 16%. The number of students in and out of the district historically has been around 30 %. A copy of the report is attached and forms a part of these minutes.

Questions and discussion ensued.

Next, Dr. Bourque discussed a change in reporting on the grade nine academy. A copy of the presentation is attached and forms a part of these minutes.

Questions and discussion ensued.

Dr. Kingston reported that three schools in the district, Chelsea High School, Wright Middle School, and Browne Middle School, are eligible to apply for Title 1 “G” grants. The intention is to apply for funding for the Wright Middle School and Chelsea High School. Currently, the Browne Middle School is an expanded learning site and is already implementing reform.

Next, Dr. Kingston noted that the Browne Middle School faculty voted 41-11 to recommend continuation of the Extended Learning Time program.

Dr. Kingston then referred the Committee to a handout in their packet outlining what the School Department has been doing in the area of student safety. A copy of the presentation is attached and forms a part of these minutes.

Dr. Kingston also noted that former School Committee member Liz Mc Bride called and asked him to remind the students to wear helmets when biking or skate boarding.

Dr. Kingston announced that members of the John Silber Early Learning Center administrative staff will speak at the June meeting. Also prior to the meeting, a reception will be held to honor retirees and the students of the year.

Last, Dr. Kingston announced that the Chelsea High School graduation will be held on Sunday, June 6th at 1:00 p. m.

Enrollment Report: Dr. Kingston commended the Enrollment Report to the record. As of May 21, 2010, the district-wide enrollment was 5,721 students, including 119 students in out-of-district placements. In addition, there are 6 Chapter 768 students for whom the district has financial responsibility.

New Business:

Ms. Colon moved approval of a Title III Grant in the amount of \$6,825 to create supplemental programs for English Language Learners (ELL).

Chairman Lineweaver called for a roll call vote.

1	Rosemarie Carlisle	Y
2	Ramona Foster	Y
3	Morrie Seigal	Y
4	Michael Caulfield	Y
5	Lisa Lineweaver	Y
6	Lucia Colon	Y
7	Melinda Alvarado-Vega	Absent
8	Ana Hernandez	Y
9	Edward Ells	Y

On a roll call vote the motion was approved.

The rules of the meeting were suspended to allow Ed Ells to introduce a late motion. Mr. Ells moved to submit for review and future deliberation a succession plan for school superintendency.

Questions and discussion ensued.

On a voice vote the motion was moved to a second reading at the next meeting. A copy of the motion is attached and forms a part of these minutes.

Committee Reports:

- **Curriculum and Instruction:** Ms. Forster reported that the subcommittee met on April 29, 2010 and May 10, 2010. Copies of the reports are attached and form a part of these minutes.
- **Budget and Finance:** Ms. Colon reported that the subcommittee met on April 29, 2010. A copy of the report is attached and forms a part of these minutes.
- **Human Resources:** Mr. Ells reported that the subcommittee last met on May 18, 2010. A copy of the report is attached and forms a part of these minutes.
- **Policy and Procedures:** Mr. Caulfield referred the Committee to a draft report on Pre-Registration days recently held for Early Learning Center registration and school preferences. A copy of the report is attached and forms a part of these minutes.

- **Student Representative:** Ms. Hernandez reported that Friday, May 28, 2010 is the last day for seniors and the senior prom will be held on Saturday, May, 29, 2010 at the Hilton Boston Hotel.

Announcements:

- Mrs. Carlisle donated the Book for the Month for May *Disney Enchanted Tales*, to the John Silber Early Learning Center Library.
- Ms. Hernandez volunteered for the Book of the Month for June

Adjournment: The meeting adjourned at 8.30 p.m.

Recorded by

Barbara A. Martin

Barbara A. Martin
Business Manager
Clerk to the Chelsea School Committee

Chelsea Public Schools Enrollment

(Data as of June 8, 2010)

SCHOOL	PK	KI	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total
Early Learning Center	363	527														890
Berkowitz School			112	105	110	102										429
Kelly School			97	131	125	123										476
Hooks School			151	122	108	102										483
Sokolowski School			110	100	127	124										461
Clark Avenue Middle School							138	148	134	124						544
Browne Middle School							134	139	133	145						551
Wright Middle School							120	122	106	113						461
Chelsea High School											418	354	266	255	6	1,299
In-District Subtotal	363	527	470	458	470	451	392	409	373	382	418	354	266	255	6	5,594
Outside Subtotal	19	2	5	5	10	7	4	7	10	12	6	11	12	5	4	119
Chap 768 Students ¹			1	1	1				1					2		6
TOTAL ENROLLMENT	382	529	476	464	481	458	396	416	384	394	424	365	278	262	10	5,719

¹ Special Education Outplacement students that are Chelsea's financial responsibility through June 30, 2010 under provisions of Massachusetts General Law Chapter 71B, Section 5 and Chapter 72. These pupils are not count Chelsea students for enrollment purposes.



School Committee
Budget and Finance
Sub-Committee Meeting
Wednesday, May 26, 2010

Meeting held in room 305 and started at 6:05PM

Attendance: Lucia Colon, Morrie Seigal, Mike Caulfield, Gerry McCue

AGENDA

1. Transfer Requests

Transfer requests were reviewed by the members.

2. Net School Spending Report

Mr. McCue reviewed the monthly Net School Spending report.

3. Grant Approval- Supplemental Title III Grant

Motion made by Mike Caulfield, seconded by Morrie Seigal, to recommend acceptance of this grant. The grant provided funds to run a summer science program for LEP students.

4. Transportation- Public Hearing Update

Gerry McCue reviewed the details of a presentation to be made at the upcoming public hearing regarding yellow bus transportation. Discussion revolved around the process going forward. Mr. McCue indicated that there is an expectation that meetings will continue to be held on this topic and there will likely be a second public hearing after the summer break.

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**Chelsea School Committee
Subcommittee for Curriculum and Instruction
Thursday, May 27, 2010
5:00 p.m.- 6:00 p.m.**

MEETING NOTES

In attendance: Ramona Foster, C&I Subcommittee Chair; Mary Bourque, Deputy Superintendent; Lisa Lineweaver, School Committee Chair; Mary Gail Bryan, CHS Guidance Counselor/Dropout Prevention Coordinator.

5:05pm – Call to order

1) CPS Guidance and Counseling– Presentation and Initial Discussion.

The subcommittee welcomed Mary Gail Bryan, Coordinator for Dropout Prevention. As the Coordinator for Dropout Prevention and effective July 1, 2010, Ms. Bryan will retain oversight of all guidance counselors and social workers in the school district. Ms. Bryan is the former lead guidance counselor for Chelsea High School and brings a wealth of knowledge and experience to this very important position. Ms. Bryan provided handouts, and presented an overview of the current structure of the guidance and counseling services in the district, as well as the vision and proposed adjustments to the existing model. The revisions will include the development of a K-12 comprehensive, developmental guidance and counseling curriculum that is focused on academic, personal/social and career development. This model will be fully aligned with the national American School Counselor Association (ASCA) recommendations.

Ms. Bryan explained that as part of the curriculum development process the district has created a team of teachers, counselors and administrators who will work this summer on curriculum development, and who will be attending the annual ASCA professional development conference in Boston this July. The priorities of the team are to ensure *all* students are assisted in the areas of academic achievement, personal/social development and career development, increase parental engagement, and to more effectively communicate with parents/guardians/students, including increasing the language diversity of the counseling staff. Ms. Bryan anticipates implementation of the new curriculum at the start of the SY 10-11. Questions and answers followed.

The subcommittee agreed that Ms. Bryan will report back to the subcommittee to provide an update on the status of the curriculum development and implementation after the first quarter of the new school year (approximately November 2010).

2) Update on Title G School Improvement Grant - Discussion

Dr. Bourque explained to the subcommittee that the district had recently submitted a letter of intent to the Massachusetts Department of Elementary and Secondary Education indicating the districts interest in applying for the discretionary portion of the School Redesign Grant (Title I G) on behalf of two of the district's three eligible schools (Wright School and CHS). The Browne School, the third eligible school, will not be part of the application as it has already been redesigned as one of the states' expanded learning time sites. Dr. Bourque will update the subcommittee on the application status at the next meeting.

3) District wide Violence Prevention, Intervention and Recovery

Dr. Bourque outlined the current violence prevention program available in the Chelsea Public Schools, at all grade levels. She explained that while the district has several initiatives currently in place, modified and/or additional strategies will be discussed with the administrative team over the summer. The subcommittee will be updated on any curriculum and instruction related content, on an as needed basis.

4) Massachusetts Alliance on Teen Pregnancy Grant Application

Dr. Bourque provided a brief overview of the MA Alliance on Teen Pregnancy federal grant application and the implementation of the Teen Outreach Program (TOP) Curriculum implementation. The school district has decided that for the 2010-2011 school year, TOP will be implemented in the REACH program. Teachers will be trained in the fall with a pilot implementation in 2010-2011 and intended full implementation of the curriculum for the 2011-2012 school year. The curriculum will be monitored and evaluated throughout this timeframe for possible adaption and use in the school health classes.

5:55pm – Meeting adjourned