



School Committee

MINUTES OF THE CHELSEA SCHOOL COMMITTEE MEETING

March 9, 2017

Approved April 6, 2017

The Chelsea School Committee met on Thursday, March 9, 2017 in the City Council Chambers, City Hall, 500 Broadway, Chelsea.

Members Present: Yessenia Alfaro-Alvarez, Rosemarie Carlisle, Ana Hernandez, Diana Maldonado, Richard Maronski, Shawn O'Regan, Robert Pereira and Jeanette Velez.

Also Present: School Superintendent Dr. Mary M. Bourque, Assistant Superintendent Linda Breau, Executive Director of Administration and Finance Gerald McCue, Director of Personnel Tina Sullivan, Chief Academic Officer Sarah Kent, Student Representative Rucellie Jimenez and School Business Manager and Clerk to the School Committee Barbara Martin.

The meeting was called to order at 7:00p.m.

Pledge of Allegiance:

Public Comment: Under a suspension of the rules, the Public Comment section was opened. The following commented on the proposed FY2018 Budget.

Stephen Edelstein	Courtney Phoenix
Billy Decker	Christina Tobar
Hillary Paul	Sylvia Ramirez
Branden Garcia	Janie Lebran
Giovani Velasquez	Deja Freeman
Erin Burger	Mayra Romero

School Committee Minutes: The minutes of the February 2, 2017 School Committee Meeting were unanimously approved.

Report of the Superintendent of Schools:

Student Achievement: Chief Academic Officer Sarah Kent discussed the District Indicators of Success from February, 2017.

Indicator 2-Attendance year to date was 93.4.%, compared to 94.% last year to date.

Indicator 4- 85% of Grade 4 students will exit with a 3 or better in Reading, Writing, Math and Science. The indicator is up compared to Quarter 1, but not at 85%.

Indicator 5- 85% of Grade 8 students will exit with a C or better in ELA, Math and Science. The indicator is down compared to Quarter 1.

Indicator 8- Annual dropout rate indicator for the month of February, six students have withdrawn, one to a GED program, and five plans unknown.

Indicator 10-Student Mobility was 15.3% year to date. Thirty students left and sixty-three students enrolled.

A copy of this report is enclosed and forms a part of these minutes.

Personnel Report: Dr. Bourque commended the personnel report to the record.

Enrollment Report: Dr. Bourque commended the enrollment report to the record. As of March 7, 2017 the district-wide enrollment was 6,591 students, including 140 students in out-of-district placements. In addition, there are 26 Chapter 768 students for whom the district has financial responsibility.

Announcements:	3-15	All District Chorus Concert
	3-16	All District Band Concert
	3-30/4-1	Art Show
	3-31	End of 3 rd quarter
	4-6/4-7/4-8	Spring Musical

Committee Reports:

- **Budget and Finance:** Mr. Pereira reported that the subcommittee last met on March 1, 2016. A copy of the report is attached and forms a part of these minutes.
- **Policy and Procedures:** Mr. O'Regan reported that the subcommittee last met on February 2, 201. The report was amended to add Mr. Pereira as an attendee. A copy of the report is attached and forms a part of these minutes.

New Business:

- Mr. O'Regan moved to forgo School Choice for the 2017-2018 school year.

Chairman Velez called for a roll call vote.

Jeanette Velez	Y
Rosemarie Carlisle	Y

Ana Hernandez	Y
Kelly Garcia	Y
Shawn O'Regan	Y
Richard Maronski	Y
Yessenia Alfaro-Alvarez	Y
Robert Pereira	Y
Diana Maldonado	Y

Having nine votes in the affirmative the motion was approved.

- Upon the recommendation of the School Superintendent, Mr. Pereira moves to approve the following line-item amounts from the general fund for the 2017-2018 School Budget totaling \$86,500,000:

District Administration	\$2,147,399
Instruction & Assessment	\$1,353,121
Special Education & Pupil Personnel	\$11,786,490
Benefits, Payroll Adjustments, Insurance	\$16,276,016
Technology Services	\$1,694,625
Facilities Management & Transportation	\$11,019,390
Chelsea High School	\$10,911,952
Eugene Wright Science & Technology	\$ 3,689,469
Joseph A. Browne Middle School	\$ 3,447,070
Clark Avenue Middle School	\$ 3,596,902
Edgar F. Hooks Elementary School	\$ 3,450,941
William A. Berkowitz Elementary School	\$ 3,435,834
Frank M. Sokolowski Elementary School	\$ 3,433,428
George F. Kelly Elementary School	\$ 3,052,253
The John Silber Early Learning Center	\$ 5,569,431
Other Educational Programs	<u>\$ 1,732,388</u>
Total General Fund Expenses	\$86,500,000

A motion was made and seconded to table the vote on the 2017-2018 School Budget. No vote was taken.

- Mr. Pereira moved to increase the FY2017 Budget by \$108,322,22.

Chairman Velez called for a roll call vote.

Jeanette Velez	Y
Rosemarie Carlisle	Y
Ana Hernandez	Y
Kelly Garcia	Y
Shawn O'Regan	Y
Richard Maronski	Y
Yessenia Alfaro-Alvarez	Y
Robert Pereira	Y
Diana Maldonado	Y

Having nine votes in the affirmative the motion was approved.

- Mr. O'Regan moved to approve the Pre-K Extended Care Policy
Chairman Velez called for a roll call vote.

Jeanette Velez	Y
Rosemarie Carlisle	Y
Ana Hernandez	Y
Kelly Garcia	Y
Shawn O'Regan	Y
Richard Maronski	Y
Yessenia Alfaro-Alvarez	Y

Robert Pereira	Y
Diana Maldonado	Y

Having nine votes in the affirmative the motion was approved.

- Mr. O'Regan moved to accept the Chelsea Public Schools Calendar for school year 2017-2018. On a voice vote the motion was unanimously approved.
- Ms. Garcia moved to approve the Resolution regarding Safe Haven for all Students and Families in Chelsea Public Schools.
Chairman Velez called for a roll call vote.

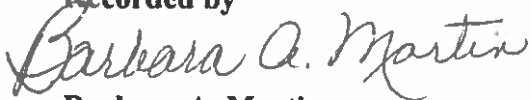
Jeanette Velez	Y
Rosemarie Carlisle	Y
Ana Hernandez	Y
Kelly Garcia	Y
Shawn O'Regan	Y
Richard Maronski	Y
Yessenia Alfaro-Alvarez	Y
Robert Pereira	Y
Diana Maldonado	Y

Having nine votes in the affirmative the motion was approved.

Communications: Accepted and Filed-
MIAA
Shore Education Collaborative

Adjournment: The meeting adjourned at 8:35 p.m.

Recorded by



Barbara A. Martin
Business Manager
Clerk to the Chelsea School Committee



February 2017

Monthly:

2. District-Wide daily attendance rate will be 95%. (p. 3)
8. The CPS dropout rate will decrease by 2% per year. (p. 6)

Quarterly Updates:

4. 85% of grade 4 students will exit grade 4 and enter grade 5 with a 3 or better in ELA, Math and Science. (p. 4)
5. 85% of grade 8 students will exit grade 8 and enter grade 9 with a C or better in ELA, Math and Science. (p. 5)

Winter/Spring:

3. 75% of Kindergarten students will score in the Proficient or In Progress range on the Nonsense Word Fluency Correct Letter Sounds (NWF-CLS) DIBELS subtest. (p. 4)

Annual:

1. All CPS Schools will be on track to be Level 2 or better in the State's accountability system. (p. 2)
6. 85% of High School Students in AP courses will attain a 3, 4, or 5. (p. 5)
7. The CPS four-year graduation rate will increase by 2% per year; the five year graduation rate will increase by 2% per year. (p. 6)
9. All students will graduate from Chelsea High School with a plan for college, career and life. (p. 7)
10. Annual staffing data will show improved teacher retention. (p. 8)

Appendix: Additional Relevant Data:

- Mobility (p. 9)
- Mobility Rate (p. 9)
- CHS Grade 9 & 10 Failing Grades (p. 10)
- CHS Grade 9 & 10 Retention (p. 10)



Indicator 1: All CPS Schools will be on track to be Level 2 or better in the State's accountability system.

PARCC/MCAS

School	ELA CPI 2016	ELA CPI 2017	ELA SGP 2016	ELA SGP 2017	Math CPI 2016	Math CPI 2017	Math SGP 2016	Math SGP 2017	Science CPI 2016	Science CPI 2016
Berkowitz	69		61		73.6		38			
Hooks	73.6		74		94.7		61			
Kelly	66.6		47		74.4		46			
Sokolowski	65		53		75.8		55			
Browne	59.2		46		48		31		36.4	
Clark	69.4		40		60.5		29		51.7	
WSTA	64.8		38		55.2		29		45.4	
CHS	83		55		62.3		26		65.6	



Indicator 2: District-Wide daily attendance rate will be 95%.

	% 2016	Sept	Oct	Nov	Dec	Jan	Feb		March	April	May	June
		Month	Month	Month	Month	Month	Month	YTD				
Grade 1	95.1%	95.9%	96.0%	95.6%	94.4%	93.7%	93.2%	94.9%				
Grade 2	95.7%	95.9%	95.9%	95.8%	94.1%	94.0%	92.6%	95.0%				
Grade 3	95.5%	95.9%	95.8%	95.8%	93.8%	94.9%	92.9%	95.2%				
Grade 4	96.1%	96.4%	96.4%	96.0%	93.9%	94.7%	92.0%	95.2%				
Grade 5	95.6%	95.7%	96.3%	96.1%	93.9%	95.1%	92.8%	95.1%				
Grade 6	95.6%	96.3%	95.8%	95.9%	94.3%	94.5%	91.6%	95.0%				
Grade 7	95.4%	95.5%	96.2%	95.9%	94.5%	94.8%	91.9%	95.1%				
Grade 8	94.0%	95.1%	95.0%	95.0%	93.8%	94.5%	91.5%	94.4%				
Grade 9	89.1%	89.8%	90.9%	89.4%	89.2%	89.0%	85.7%	89.3%				
Grade 10	90.4%	92.4%	91.8%	90.1%	89.6%	90.0%	85.5%	90.3%				
Grade 11	90.6%	91.6%	91.4%	90.4%	89.4%	88.9%	85.9%	89.9%				
Grade 12	90.8%	93.2%	92.1%	90.1%	90.4%	88.9%	84.9%	90.3%				
Post-Graduate	74.6%	72.1%	98.3%	100%	100%	100%	n/a	n/a				
Kindergarten	94.1%	93.9%	94.0%	92.3%	91.7%	91.5%	89.7%	92.3%				
Grade PreK	93.7%	94.6%	93.4%	92.8%	92.1%	91.9%	91.2%	92.6%				
District Total	93.0%	94.6%	94.6%	93.9%	92.7%	92.8%	90.4%	93.4%				



Indicator 3: 75% of Kindergarten students will score in the Proficient or In Progress range on the Nonsense Word Fluency Correct Letter Sounds (NWF-CLS) DIBELS subtest.

	2015-2016	2016 - 2017
Winter (% students)	49%	44%
Spring (% students)	61%	

Indicator 4: 85% of grade 4 students will exit grade 4 and enter grade 5 with a 3 or better in Reading, Writing, Math and Science.

	2015-2016 (% students)	Quarter 1 (% students)	Quarter 2 (% students)	Quarter 3 (% students)	Final Grade (% students)
Reading	65.6%	39.9%	47.7%		
Writing	55.0%	23.6%	33.1%		
Math	76.0%	42.7%	51.9%		
Science	53.7%	74.4%	77.9%		



Indicator 5: 85% of grade 8 students will exit grade 8 and enter grade 9 with a C or better in ELA, Math and Science.

	2015 - 2016 (% students)	Quarter 1 (% students)	Quarter 2 (% students)	Quarter 3 (% students)	Final Grade (% students)
ELA	73.6%	57.0%	56.7%		
Writing	78.3%	86.7%	68.0%		
Math	57.1%	69.1%	60.0%		
Science	59.3%	62.0%	51.6%		

Indicator 6: 85% of High School Students in AP courses will attain a 3, 4, or 5.

	2015 - 2016	2016 - 2017
# of students enrolled in AP courses	428	454
# AP tests taken	400	
# of tests scored 3, 4, or 5	128	
% of tests scored 3, 4, or 5	32%	



Indicator 7: The CPS four-year graduation rate will increase by 2% per year; the five year graduation rate will increase by 2% per year.

	2014-2015	2015-2016
4 year graduation rate	63.6%	62.9%
5 year graduation rate	67.1%	

Indicator 8: The CHS dropout rate will decrease by 2% per year.

Data for each year is period to date

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Oct. 1 st Enrollment*	1369	1353	1330	1372	1408	1527	1536	1556
# of Drop-Outs	72	43	79	59	58	72	63	57
Drop-Out %	5.26%	3.18%	5.94%	4.30%	4.12%	4.72%	4.10%	3.66%

*CHS enrollment as of 9/30/16

CHS Programmatic Breakdown this year to date

CHS Enrollment	Regular Ed Students	Sped Students	ELL Students
Oct. 1 st Enrollment*	927	141	488
# of Drop-Outs	20	2	35
Drop-Out %	2.2%	1.4%	7.2%

*CHS enrollment as of 9/30/16



2/1/2017-2/28/2017 DROPOUT NOTES:

- 6 students have withdrawn
- 1 to a GED Program, 5 Plans Unknown
- Regular=4, LEP=2
- Grade 9 = 4
- Grade 10 = 1
- Grade 12 = 1

Indicator 9: All students will graduate from Chelsea High School with a plan for college, career and life.

Plan	Class of 2016	Class of 2017
Attend 2 or 4 year college	71%	
Enter directly into workforce	15%	
Enter military	4%	
Enter certificate program	5%	
Take gap year and/or enroll in Year Up or City Year Program	3%	
Enter a trade school	1%	
total:	99%	



Indicator 10: Annual staffing data will show improved teacher retention.

Retention

	2015-2016		2016 - 2017	
Total teachers in CPS	443.75	100%		
Teachers who left CPS	77	17.4%		
Teachers who retired or were terminated	32	7.2%		
Teachers who left on their own*	45	10.2%		

* reasons for leaving included: moving back home, new job in another district, returning to school, health

Promotions

	2015-2016	2016 - 2017
Paraprofessional to teacher	6	
Teacher to administrator	3	
Administrator promotion	3	
Substitute to paraprofessional	2	
Total promotions	14	



APPENDIX:

Mobility:

	2015-16 Total		Sept		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		June		TOTAL	
	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out
ELC (K only)	61	25	46	10	16	4	7	4	6	7	5	3	5	2									85	30
Elementary	172	127	58	39	21	16	13	13	20	29	25	21	19	8									156	126
Middle School	153	135	43	34	23	11	15	8	12	10	15	10	11	7									119	80
High School	201	202	77	76	35	31	24	1	12	24	28	27	28	13									204	172
District Total	587	489	223	159	95	62	59	26	50	70	73	61	63	30									564	408

*District-wide mobility rate (sum of transfers in and transfers out divided by October 1st enrollment (6374)) is 15.3% year to date.

Student Mobility Rate September 1 -- June 30 (10-month calculation)

Year	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Rate	32.0	32.4	33.7	33.5	23.9	36.0	28.6	37.5	23.6	32.0	28.5	25.0	24.8	17.0	20.0	17.6	20.6
Year	2014	2015	2016														
Rate	17.0	18.7	17.0														



CHS Failing Grades

2016-2017	Quarter 1	Quarter 2	Quarter 3	Final Grade
Grade 9 Total # Students	442	441		
G9: One failing grade	90	83		
G9: Two failing grades	45	63		
G9: Three failing grades	35	49		
G9: Four or more failing grades	80	50		
G9: Total percent	56.6%	55.4%		
Grade 10 Total # Students	436	431		
G10: One failing grade	85	66		
G10: Two failing grades	42	70		
G10: Three failing grades	35	68		
G10: Four or more failing grades	84	53		
G10: Total percent	56.4%	59.9%		

CHS Retention

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Grade 9 retained	23%	13.6%	18.7%	34.9%	30.1%	15.6%	
Grade 10 retained	20%	11.8%	16.9%	12.9%	18.1%	11.3%	

MINUTES OF THE CHELSEA BUDGET AND FINANCE SUBCOMMITTEE

Wednesday, March 1, 2017

The Budget and Finance Subcommittee met on Wednesday, March 1st, 2017 at 6:30 p.m. in the office of The Superintendent, City Hall, Chelsea.

Subcommittee Members Present: Rosemarie Charlsie, Ana Hernandez, Diana Maldonado, Robert Pereira

Other School Committee Members Present: Yessenia Alfaro-Alvarez

Others Present: Gerry McCue, Michael Mason

The meeting was called to order at 6:30 p.m.

Public Comment: None

New Business:

- 1) Review of transfers not requiring School Committee approval
- 2) Motion to increase FY2017 Budget
 - a) Over 100K was needed to cover maintenance costs related to the incident at CHS. The City of Chelsea agreed to cover those costs this year. This requires the School Committee to increase the FY2017 budget by the cost covered by the City of Chelsea.
 - i) The subcommittee then carried a motion and voted unanimously to refer this to the full committee.
- 3) FY 2018 Budget Update:

Mr. McCue briefed the school committee on updates to the FY2018 budget.

- a) Overall the base budget did increase, however charter school tuition also rose and created a \$284,079 deficit as compared from last year. Additional funding has been increased by the City of Chelsea for spending outside of Net School Spending totaling \$1,041,126.
- b) The fiscal challenge pointed out by Mr. McCue was a base budget of \$86,500,000 in FY2018 with a need of \$89,213,066 FY2018, creating a funding gap of \$2,713,066
- c) Furthermore, it was noted how the administration intended on aligning the district to its strategic objectives despite the budget priorities.
 - (1) The Savings goals were also presented which included providing salaries that support recruitment and retention of teachers, a prioritization of Chelsea High School, maintaining compliance in ELL programs, prioritizing classroom teachers, prioritizing student health, and targeting redundant programs/less effective programs.
- d) Mr. McCue then noted the changes to the base budget FY2018:
 - i) Increase in salary and fringe benefits, savings was also identified with the discontinuation of the principal on assignment at the Clark Avenue School with a net increase to the budget of 1,952,185

- ii) Special Education related increases: outplacement tuition, increases in translation services, increase in special education transportation. Savings was identified by discontinuing co-teaching model at the middle school, reduction of seven teachers with a net increase to the budget of \$949,598
- e) Mr. McCue continued to speak about specific spending and savings at CHS, the middle schools, MCB Complex, and the ELC
- f) The saving summary was presented to the subcommittee and is as follows
 - i) FY2018 budget based on needs: \$89,213,066
 - (1) Savings includes adding seven teachers, three parras and two support staff, reducing positions, approximately twenty teachers, six parras and one support staff, and shrinking the intervention and afterschool program with a total savings of \$2,713,066 with a FY2018 budget of \$86,500,000
 - g) Mr. McCue concluded his briefing with other resource decisions, budget neutral initiatives, and capital improvement plans. Mr. McCue also pointed out other fiscal challenges that the district faces.

Adjournment: The meeting adjourned at 7:42p.m.

Recorded By,

Robert Pereira

Chair

Budget and Finance Subcommittee



A meeting of the Policy and Procedures Sub-Committee was held on Thursday February 2, 2017.

Present were Rich Maronski, Yessenia Alfaro-Alvarez, Shawn O'Regan, Superintendent Mary Bourque, Assistant Superintendent Linda Breau and Chief Academic Officer Sarah Kent.

Also present were Chelsea High School students Destiny Summa and Sinnia Romero.

Meeting was called to order at 6:03pm.

On the agenda were:

- 1) Chelsea High School students presentation on a possible outside graduation.
- 2) The new High School graduation date.
- 3) Proposed new PK policy.
- 4) Draft of the FY18 school calendar

Meeting adjourned at 6:51pm.