



Evacuating the School Bus Chelsea Public Schools

School bus evacuation and practice drills are an essential part of safe transportation. It is important for students to be aware of and understand evacuation procedures. School bus evacuation drills for the Chelsea Public Schools are conducted twice a year through Vocell Bus Company. The purpose of this exercise is to instruct students on how to exit a school bus quickly, safely and in an orderly manner during regular bus trips as well as extracurricular activities. Should the bus breakdown, students will be kept inside the bus unless circumstances warrant a bus evacuation.

The Chelsea School Department encourages parents to teach their children the importance of the rules for exiting the school bus in the event of an emergency.

During an emergency situation the driver will give the command

Remain seated

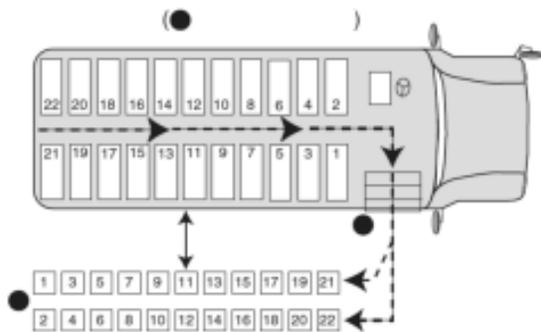


Prepare to Evacuate



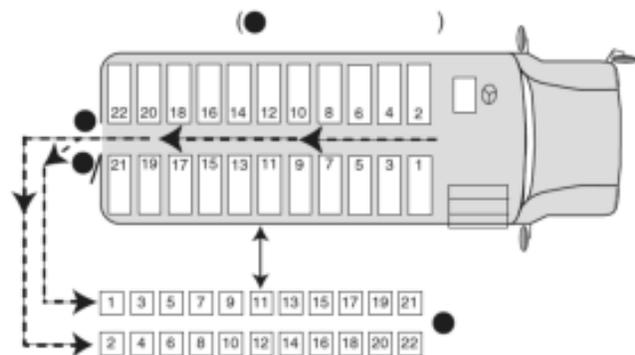
Emergency Procedures

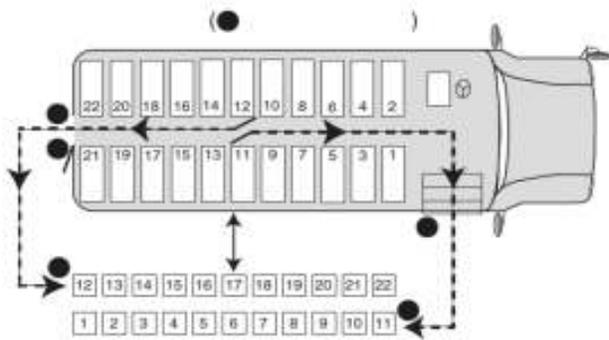
- Students must listen to the driver for instructions.
- Students must remain calm, quiet and not panic.
- Students must leave behind all personal belongings including jackets, backpacks, books, etc.
- Students must leave the bus quickly without pushing, or shouting.
- Students will exit their seat by alternating rows.



When unloading using the front door, students will unload from the front, beginning with the seat behind the driver, then the front seat across the aisle, moving back to the second, third, etc.

When unloading using the back door, students will unload from the last seat on the driver's side, then the last seat across the aisle, and thus alternating up the aisle to the front of the bus. Students must sit down, extend their arms to the driver and monitor and hop down.





When using both front and rear doors, both of the above procedures will apply.

If the bus is on the side, the roof hatches will be used as well as the emergency doors on the up side.



- Students will congregate at a safe distance from the emergency scene, away from the traffic and act in a quiet orderly manner.
- Students must remain in this fashion until further directions are given by the driver, the monitor, school department personnel, police personnel or fire department personnel.
- After the last student leaves the bus, the driver will walk through the bus to check that all have been evacuated. He will be the last to leave and will remove the keys from the ignition. If needed, the fire extinguisher and/or first aid kit will also be removed.
- In the event that the driver is injured, the monitor will assume authority. He/She will turn off the key, assist passengers to remain calm; arrange for assistance for the driver. The driver should be removed by older students if he/she is assessed to be in further danger by remaining on the bus.

